

TURBOTVILLE BOROUGH COUNCIL
REGULAR MEETING MINUTES
Aug. 5, 2024

OPENING: Meeting came to order at 7 p.m.

COUNCIL PRESENT: Christina Mensch, Steve Snyder, Tom Barrett, Betty Figels and Mayor

ABSENT: Pat Betz, Paul Franke and Adam Kocher

OTHERS: Jeremy LeBarron, Maintenance Supervisor, Mileta Joe, Secretary and Donna Lynn, Tax Collector

VISITORS: Justin Skavery of Northumberland County; Vic Marquardt of Code Inspections; Charles Ricketts, resident and Rick Dandes, Daily Item reporter

PRESENTATION:

Justin Skavery on SALDO, concerns on chicken processing plant and general code procedures that need to be followed. He also discussed grant writing.

To date Justin Skavery has not received any paperwork from the chicken processing plant or from Vic Marquardt. A building permit allows for new construction, remodeling of an existing building, but first must go to county and zoning board.

Resident Donna Lynn asked if the structure was being remodeled from a warehouse to a business for chicken processing along with living quarters for employees/owners can they proceed with their work?

Vic Marquardt responded with the company has approval for occupancy only. They must submit plans.

Charles Ricketts referenced does the use permit allow construction inside then?

Councilmember Tom Barrett asked Justin Skavery if the county has received any plans from the company?

Reply: None

Resident, Donna Lynn asked to clarify that 53 Main Street must submit plans first to Code Inspections who in turn submits them to the county, am I correct in this assumption?

Reply: Both Justin Skavery and Vic Marquardt said yes.

Council President, Christina Mensch clarified then council should send a letter to Code Inspection regarding any/all actions occurring at this site.

Vic Marquardt announced engineer plans are forthcoming and once received he will forward to the county for approval.

Resident Charles Ricketts asked if any zoning has been approved or applied for parking at the 53 Main Street site?

Reply: Neither entity has received any plans regarding parking.

Councilmember Tom Barrett asked if we were getting ahead of Code with questions to the county?

Christina Mensch stated that Turbotville Borough defers to Northumberland County on all SALDO issues.

SECRETARY/TREASURER:

Minutes of July 1 and July 29, 2024 were approved with a motion made by Betty Figels and seconded by Tom Barrett. Motion carried.

FINANCIAL:

A motion to accept the Financial Reports and Balances as of 8/2/24 was made by Betty Figels and seconded by Tom Barrett. Motion carried.

Note 18/mo. CD matures 9/3/24. The Finance Committee will meet and decide what suggestions it has for the funds to council at the next meeting. Jeremy LeBarron made the possible request to designate some of the CD funds into the existing recreation savings account for future projects. Committee will take this request under consideration.

A motion to pay all July bills was made by Steve Snyder and seconded by Betty Figels. Motion carried.

CORRESPONDENCE:

SOLICITOR:

COMMITTEE REPORTS: Progress Report

EQUIPMENT, BUILDINGS & RECREATION:

Adam Kocher was not present at the meeting so he will report on firm prices for outdoor cameras at playground area at the August 26th meeting date.

Jeremy LeBarron has submitted to each councilmember pictures of playground equipment safety issues that need to be addressed.

Secretary, Mileta Joe, has been in contact with Tara Ely and awaiting a reply for a meeting date and time.

Betty Figels reported she was in contact with Shawn Stille of PennDOT regarding a sign permit. Jeremy LeBarron reported that PennDOT stated no permit was required if they stay out of the right-of-way.

STREETS/HIGHWAYS:

Penn Core can give an estimate once council provides a map/sketch Virgin Alley. Brian Schultz could not attend our Aug. 5th meeting. Jeremy LeBarron can possibly draw up plans for length covering the area from Washington to Main Sts.

Brian also suggests council create a list of questions from 8/5 meeting and forward to Brian and he will respond to each question and get back to council on the Paradise St. project.

CODE ENFORCEMENT:

Distributed folders with several company options for code enforcement.

MEETING DATES:

COG:	COMMUNITY HALL:	TCC:	FIRE DEPT.:	CARNIVAL
Aug. 20	Aug. 20		Aug. 8	

OLD BUSINESS:

Shawn Stille of PennDOT was contacted by secretary on sign permit and he will talk with Betty Figels for additional needed information.

Adam Kocher was unavailable at our 8/5 meeting but will report on firm estimate on bathroom project at the August 26th meeting.

On cemetery mowing issues, Sarah Moser will contact the local boy scout troop and see if they could assist in mowing.

Donna Lynn, suggested the cemetery board apply for an annual grant that could help with mowing fees. Donna Lynn will call and talk with Sarah Moser.

NEW BUSINESS:

Betty Figels asked Vic Marquardt of Code Inspection regarding our bathroom project at the municipal building if engineer drawings would be required if we are only taking out partitions and new flooring?

Vic replied we would only need to comply with all ADA rules and submit a drawing showing where mirrors, grab bars would be placed.

MAYOR:

EMERGENCY MGT:

GRANTS:

Contacted Linda Sterling on recreation grants and she will get with Jeremy LeBarron to view the site, take pictures and write the grant.

Justin Skavery suggested looking into Degenstein Foundation for recreation grants, but first we would need to partner with someone with non-profit status to qualify.

Steve Snyder would like borough to acquire a grant writer to aggressive find grants borough could apply for.

Christina Mensch stated we do have an active grant writer with Linda Sterling. A wish list was given to her early in the year and Christina suggests each councilmember make a list of what they would like the borough to apply for in grants and secretary can forward the updated wish list to Linda Sterling.

Mayor stated 8 grants were missed and hopes an independent grant writer would be better for finding these grants.

PERSONNEL:

ADJOURNMENT: A motion to adjourn was made at 7:50pm by Betty Figels and seconded by Tom Barrett. Motion carried.

Next meeting Monday, August 26, 2024 at 7:00 p.m. at the Borough Building.