

**TURBOTVILLE BOROUGH COUNCIL
WORK SESSION MEETING MINUTES
March 27, 2023**

OPENING:

COUNCIL PRESENT:

President, Christina Mensch, Councilmembers: Betty Figels, Steve Snyder, Nathan Yoder and, Adam Kocher.

ABSENT:

Pat Betz and Paul Franke

OTHERS:

Donna Lynn, Tax Collector; Mayor Ben Gilbert, Jeremy LeBarron, Supervisor and Mileta Joe, Secretary.

VISITORS:

Sherri Bakowicz, Scott Ricketts, David Brown and Abigail Appleman for Zoning Hearing Board

PRESENTATION:

Dave Brown, a representative for the local fire dept. spoke on behalf of the fire company with a possible request that the borough include some equipment requests to be submitted with the application form to Northumberland County in hopes of receiving additional ARPA fund that are currently available. Council suggested Dave Brown get a list with prices of their request and council will include in our application for funds that must be submitted by 4/14/23 and the matching funds could come from the fire tax fund account.

SECRETARY/TREASURER:

Council reviewed minutes and vote to accept at 4/3/23 meeting.

FINANCIAL:

Secretary noted PPL has submitted two new bills (4/20 & 4/24 payment dates) for most accounts that are dated for Jan. & Feb. bills following PPL billing issues.

Liquid fuels funds amounting to \$20,525.53 will be deposited into borough account on 3/29/2023.

CORRESPONDENCE:

No members present were interested in attending the PennDOT Outreach Program slated for 4-6p.m, 4/12/23 in Sunbury.

Council briefed over the C-Pace program and once Northumberland County adopts, they will review the program for businesses.

SOLICITOR'S REPORT:

Borough solicitor does suggest that all ordinances, zoning ordinances and land development subdivision ordinance of the borough should all be sent to the Law Library c/o Northumberland County Court Administrator's Office, 201 Market St., Sunbury, PA 17801.

COMMITTEE REPORTS: Progress Reports

MAINTENANCE:

Reviewed March Maintenance Report

EQUIPMENT, BUILDINGS & RECREATION:

Betty Figels reported that a request for a new riding mower for the borough use was presented. Three quotes were reviewed with cut range 52" or 60". Jeremy LeBarron is fine with the 52" for easier turning range around objects. The mower that is getting replaced is 13 years old and can be placed on municibid and hopefully get around \$1000 for the sale of the mower.

Betty Figels also discussed the purchase of replacing the 4 damaged Christmas lights done by CCG. She noted price range for new lights range from \$545 to \$680 for each 3ft.LED light. She would like a catalog to view other Christmas lights that may be available and discuss at April 3 meeting date.

An estimate for 14' garage door at the rock salt garage site was reviewed and a discussion if a door is even needed? If the door is eliminated the estimate would not be needed and possible chain link fence around the area to secure the site instead.

Secretary will also contact PPL to acquire prices to replace/replace damaged electric eyes and possible additional electric work for more Christmas lights.

PLANNING/ZONING:

Reviewing membership of the planning board. Mr. Lawrence Bieber will not be seeking re-appointment. John McDermott will accept re-appointment with the close of his 2023 term and Harold Bender was appointed in 2020 for his five-year term. One new member is required. Mr. McDermott will contact several possible candidates and inform council of his findings.

Abigail Appleman reported on the Zoning Hearing Boards roster. Appleman appointment expired Jan. 2023, Dennis Engel was appointed in fall of 2022 for a five-year term and alternate Meghan Zettlemyer tendered her resignation after her appointment in Jan. 2020. Therefore, one board member is needed and at least one alternate. A motion was made by Nathan Yoder and seconded by Betty Figels to re-appoint Abigail Appleman to the zoning hearing board, to which she accepted.

Currently two applications to fill the boards vacant positions and/or alternate(s) has been submitted and Appleman thought additional letters of interest may be forthcoming. Council will review all letters and vote at next meeting date 4/3/23.

To date council has set no fees for zoning hearing board and secretary will investigate from other avenues what they charge and report back to council prior to next meeting. Council will set fees at the 4/3/23 meeting date.

STREETS/HIGHWAY:

Steve Snyder and Jeremy LeBarron reviewed with council the project estimate for road work and their locations. Total cost is \$48,820.80. Cost will not exceed this quote, but may be less depending on the work provides of the project.

Nathan Yoder questioned if fog seal is still good under the liquid fuels funds and Jeremy reported it was. Steve Snyder made a motion that a vote to accept the project be voted at the next meeting 4/3/23.

CODE ENFORCEMENT/ORDINANCES:

MEETINGS:

COG:	Community Hall	TCC	Fire Dept.	Carnival
Apr 18	Apr 18	Oct	Apr 13	Apr 17

OLD BUSINESS:

NEW BUSINESS:

Nathan Yoder presented council and the Borough of Turbotville with a “Deed of Dedication” for a section located southwest of lot #1 of a subdivision prepared by Mid-Penn Engineering Corp titled “Wellington Estates Subdivision” recorded as Map Book 50, Page 75 &76 in the Northumberland County Courthouse.

Also, Nathan Yoder states that Yoder Development Group, Inc. will donate up to \$4500.00 for sign and landscaping and borough will be responsible for maintenance from completion of the work.

Christina Mensch announced that the Lion’s Club have assisted in acquiring grant with the help of the Heritage Society to add another ramp, extend an existing ramp and enlarge stage area at the train station.

A motion was made by Betty Figels and seconded by Nathan Yoder to have a porta potty placed at the playground area. Motion carried

MAYOR:

EMERGENCY MGT:

Secretary reported she forwarded an email to Harrison Hans from FCC regarding license construction deadline (call Sign WQAX872) by March 31 with final work completed by 4/14/23

GRANTS:

ARPA

Application deadline is April 14 and Mayor Benjamin Gilbert will complete the application once Nathan Yoder submits pricing for work to apply for that could include: emergency lighting system; braille signs, removal of one door at restroom location, and new shower stall in maintenance area. Also fire company submission upon Dave Brown getting request and pricing to Ben Gilbert prior to 4/14/23.

Yoder did state his one concern is with ADA compliance work, an architect may be needed and these costs would have to be considered.

CARNIVAL:

John Kessler has been notified by Mayor Gilbert to proceed with flagpole illumination and area electrical work and cost will be covered under ARPA funding.

PERSONNEL:

ADJOURNMENT:

Betty Figels made a motion to adjourn at 7:30p.m. and was seconded by Adam Kocher. Motion carried.

Next meeting Monday, April 3, 2023 at 7:00 p.m. Municipal Building

Respectfully Submitted by
Mileta Joe
Secretary