

**TURBOTVILLE BOROUGH COUNCIL  
WORK SESSION MEETING MINUTES  
June 26, 2023**

**OPENING:**

Meeting was called to order by President, Christina Mensch at 7:22p.m.

**COUNCIL PRESENT:**

Steve Snyder, Betty Figels, Christina Mensch, Adam Kocher upon arrival at 7:22 p.m., and Paul Franke upon arrival at 7:35pm.

**ABSENT:**

Pat Betz and Nathan Yoder

**OTHERS:**

Mileta Joe, secretary and Jeremy LeBarron, supervisor

**VISITORS:**

Thomas Barrett

**PRESENTATION:**

**SECRETARY/TREASURER:**

Reviewed minutes – vote next meeting.

**FINANCIAL**

Reviewed Financial Reports & Balances

Bills as of 6/23/23 – A motion was made by Betty Figels to pay all bills and seconded by Steve Snyder. Motion carried.

SAM Renewal is under review and should be renewed by Sept. to allow grant applications.

**CORRESPONDENCE:**

**SOLICITOR'S REPORT:**

**COMMITTEE REPORTS: Progress Reports**

**MAINTENANCE:**

Jeremy LeBarron reported that work needs to be done to the ditch located at the railroad tracks. He contacted and talked with Norfolk Southern and they had no issues. Jeremy also contacted Watson Excavating about clearing the ditch of debris.

**EQUIPMENT, BUILDINGS & RECREATION:**

Recreation Committee progress report on playground guidelines

Council agreed to get prices for new ceiling tiles and track and have Ben and Jeremy install the ceiling during winter time, when they might have extra time. Adam Kocher volunteered to donate a piece of fascia for roof coverage until new ceiling installed.

A motion was made by Betty Figels and seconded by Adam Kocher to purchase one metal storage shelf and any additional totes that may be needed to store important records in the basement. Motion carried.

**STREETS/HIGHWAY:**

Some new road signs need ordered as numerous signs are missing. Steve Snyder made a suggestion on a better way to fasten the signs to posts to help prevent signs being stolen.

Discussed parked car issues prior to tar/chipping project. Secretary will contact Solicitor for guidelines on towing at resident expense. Perhaps canvas town and place letter with dates of tar/chip work to allow residents time to find places to relocate their vehicles before work begins. Betty will also post streets to be done in the July newsletter.

Jeremy LeBarron and Steve Snyder talked with Randy of Russell Standard and all agreed that Russell Standard will cover manholes, gas, water and borough will cover catch basins. If anyone knows where large size cardboard can be found, let Jeremy know.

Randy of Russell Standard will meet with Jeremy and Steve at 10 a.m. June 27 to review changes.

Jeremy reports that tree trimming will need to be done prior to project start because of 10 ft. height clearing.

Also there will be some issues to work out with 13 ft. width clearance on equipment with some of our 10 ft. wide alleys.

Jeremy reported that UGI will be working on July 7<sup>th</sup> on a new gas main.

Leaf disposal is fast becoming an issue, as there is few who will take approx. our 30 loads of leaves this fall. Secretary will check will solicitor if we can advertise for area farmers to bid for borough to dump leaves on their field(s) for plowing under.

**CODE ENFORCEMENT/ORDINANCES:**

**MEETINGS:**

<b>COG:</b> July 18	<b>Community Hall</b> July 18	<b>TCC</b> Oct.	<b>Fire Dept.</b> July 13	<b>Carnival</b> Sept. 18
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**OLD BUSINESS:**

Completion of Deed of Dedication w/Affidavit of value of property

Adam Kocher questioned if WRFD ambulance service submitted a request for funding on their ambulance repair? Nothing to date.

**NEW BUSINESS:**

Council approved audit proposal ad. Secretary will contact PSAB on guidelines for advertng.

**MAYOR:**

**EMERGENCY MGT:**

**GRANTS:**

Grant 26-16 Approved for payment upon completion of documentation. Awaiting final approval

Grant 25-111. Approved for payment upon completion of documentation. Additional work on matching funds; volunteer hours and Hauck letter before submission.

ARPA: Paid Playworld and Willow Playworks. Balance

Multi-Modal Grant: Meeting with Cheryl Delsite at 5 p.m., Wed., June 28 in the social hall to complete grant application. Revised estimate from PennDOT and Resolution ready for meeting.

A motion was made by Betty Figels and seconded by Steve Snyder to apply for the multi-modal grant. Motion carried.

**CARNIVAL:**

**PERSONNEL:**

Steve Snyder made a motion to go into executive session and seconded by Betty Figels on personnel issue at 8:16 p.m.

A motion was made by Betty Figels and seconded by Adam Kocher to reconvene meeting at 8:28pm . Unanimous.

**ADJOURNMENT:**

A motion was made by Betty Figels and seconded by Adam Kocher to adjourn the meeting at 8:29pm

Next meeting Monday, July 10, 2023 at 7:00 p.m. Municipal Building