

**TURBOTVILLE BOROUGH COUNCIL
WORK SESSION MEETING MINUTES
July 31, 2023**

OPENING:

Meeting was opened by Council President, Christina Mensch at 7 p.m. with the reciting of the Pledge of Allegiance.

COUNCIL PRESENT:

Christina Mensch, Steve Snyder, Nathan Yoder, Betty Figels and Adam Kocher.

ABSENT:

Pat Betz and Paul Franke

OTHERS:

Donna Lynn, Tax Collector; Mileta Joe, Secretary and Jeremy LeBarron, Maintenance Supervisor

VISITORS:

Dan Zettlemyer

PRESENTATION:

Penn Strategies was unable to attend, due to the flu. They requested to reschedule the presentation.

SECRETARY/TREASURER:

The minutes of 7/10 were reviewed and will be voted on at the Aug. 7 meeting date.

A "Thank You" addressed to Council and Employees from Christina Mensch thanking everyone for the beautiful planter she received following her double knee surgery.

Secretary sent a letter to the Warrior Run YF&C organization reminding them to forward a letter of request for the use of the field on the Community Hall grounds and a copy of certificate of insurance would be required.

FINANCIAL

The Financial Reports & Balances of 7/28/23 were reviewed and will be voted to pay all bills at the 8/7/23 meeting.

Nathan Yoder made council aware that the small CD (5 yr. at 2.70%) will mature on 10/20/23 and suggests the funds be placed in the general fund. A vote will be taken at the 8/7/23 meeting date.

Secretary brought to light that the bill from Center Communications was voted to be paid from the Fire Tax Fund and will be mailed out soon.

The new Holiday Christmas lights have arrived and the bill for \$2700.40 will be paid from the Recreation fund as voted in a previous meeting.

The continuing discussion on SAM Renewal issues, Secretary was advised to call Nathan Yoder on Wed., Aug. 3 and together they may break the code on entering and completing the application.

The Warrior Run Area Fire Dept. submitted expense list on repairs to their current ambulance and what the cost of a new ambulance would cost. They are asking for a donation from the borough. Since Ben Gilbert was absent from the meeting, council will ask him to present the fire company ideas and then vote on a donation amount.

CORRESPONDENCE:

Received a letter of interest from Bassett Engineering Inc. on offering their professional grant writing services. Council can review the information and discuss at a later date.

SOLICITOR'S REPORT:

Mr. Benion submitted information on issues of whether Borough Council has the authority to enact a property maintenance code and, if such code is enacted, then to appoint a property maintenance enforcement officer.

The mayor may be the enforcer.

Secretary was advised to check with Code Inc. to see if they deal only with property maintenance.

Borough Property Maintenance Code was adopted an Ordinance No. 12-2015 was placed in effect on Dec. 7, 2015.

Council will draw up a set of guidelines for the office to follow and suggests that copies be shared between office and mayor and one record must remain in the office.

It was noted that Jeremy LeBarron has the authority to site tickets for violations and letters may be mailed and a follow-up to make sure violations are being resolved and if not to be checked out by Code Inc.

COMMITTEE REPORTS: Progress Reports

MAINTENANCE:

PATHS has a list of available training sessions that was forwarded to the employees for review.

EQUIPMENT, BUILDINGS & RECREATION:

Recreation Committee reports no progress at this time.

Bathroom quotes received by Ben Gilbert in March are no longer valid. . Once the April Grant opportunity expired and council decided not to apply, Ben Gilbert did not proceed in acquiring other quotes for the bathroom or ADA doors.

Nathan Yoder will continue investigating options into electronic locks for the office and social hall doors and report back at a future time.

STREETS/HIGHWAY:

CODE ENFORCEMENT/ORDINANCES:

Council approved the leaf proposal for publication and to post on the website, at the post at post office and bank. Deadline for submissions is Aug. 28th.

Council discussed updating cost of zoning hearing board meeting to \$1200.00 to cover all fees incurred. Party requesting the hearing would be responsible for all costs. Council will finalize at Monday, 8/7 meeting date.

MEETINGS:

COG: Aug. 15	Community Hall Aug. 15	TCC Oct.	Fire Dept. Aug. 10	Carnival Sept. 18
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OLD BUSINESS:

Nathan Yoder provided Borough with Deed of Dedication w/Affidavit of value of property and a check for \$4000.00 toward the purchase and placement of a Welcome to Turbotville sign. Funds will be placed in the general fund under the code of 387.

NEW BUSINESS:

MAYOR:

EMERGENCY MGT:

GRANTS:

Grant 26-16 nearly complete for final approval.

Grant 25-111. Approved for payment upon completion of documentation. Nathan and Secretary will work acquiring final letter from Leslie Hauck and completion of documents.

Multi-Modal Grant – The Grant application has been completed, \$100 fee was paid and re-signing of the revised Resolution has been completed and Cheryl Delsite has officially submitted our Multimodal grant application.

CARNIVAL:

Augustfest is scheduled for the 19th along with fireworks.

PERSONNEL:

ADJOURNMENT:

Motion was made by Nathan Yoder and seconded by Adam Kocher to adjourn the meeting at 7:55pm. Motion carried.

Next meeting Monday, August 7, 2023 at 7:00 p.m. Municipal Building

Respectfully Submitted by,
Mileta Joe, Secretary