

**TURBOTVILLE BOROUGH COUNCIL
WORK SESSION MEETING MINUTES
August 28, 2023**

OPENING:

Meeting was opened by Council President, Christina Mensch at 7:00 p.m. with the reciting of the Pledge of Allegiance.

COUNCIL PRESENT:

Christina Mensch, Nathan Yoder, Betty Figels, Pat Betz, Steve Snyder and Adam Kocher.

ABSENT:

Paul Franke and Mayor Ben Gilbert

OTHERS:

Mileta Joe, Secretary; Jeremy LeBarron, Maintenance supervisor and Donna Lynn, Tax Collector

VISITORS:

Eileen Povish and Meghan Beck, candidate for Northumberland County Commissioner

Meghan Beck did speak on the issues she is hearing from her visits to area Boroughs and Townships that includes rural areas are struggling with roads conditions and funds to help with road repairs; and in urban areas more issues on acquiring grants needed on projects.

Council did bring up several issues facing Turbotville Borough include mainly the wording on zoning And having the ability to enforce zoning violations; finding dog catcher in Northumberland County and the issues involving dog violations within the borough.

PRESENTATION:

SECRETARY/TREASURER:

Minutes were reviewed and vote will be taken to accept minutes for 8/7 & 28/23 at the Sept. 11 meeting date.

Secretary will begin to post the minutes on website once the minutes have been voted upon. A motion was made by Natha Yoder to approve posting g and was seconded by Betty Figels. Motion carried.

FINANCIAL

Financial Reports & Balances of 8/25/23 were reviewed and a vote to be taken 9/11 meeting date.

A motion was made by Nathan Yoder and seconded by Betty Figels to pay all August bills. Motion carried.

The current small CD that will mature Oct. 20, 2023 is ready for transition into the general account. Two signees must stop at the TNB and sign prior to the transfer. Mensch and Yoder will do this within the next week.

SAM.gov renewal is completed and awaiting final approval.

CORRESPONDENCE:

Received a letter of interest from Bassett Engineering Inc. on offering their professional grant writing services was received and Penn Strategies would like to make a presentation. Christina Mensch will contact Phil Trometter on visiting our next meeting for a question-and-answer session with council. Secretary will then contact Bassett Engineering to set up a meeting date with them for a question-and-answer session before voting on hiring for grant writing services.

Received letter from Northumberland County for the use of the borough building for election to be held Nov. 7th.

Council will vote to approve MMO paperwork at the Sept. 11th meeting.

SOLICITOR'S REPORT:

COMMITTEE REPORTS: Progress Reports

MAINTENANCE:

EQUIPMENT, BUILDINGS & RECREATION:

Recreation Committee presented their rules for playground sign. Council agreed on the wording and sign color will be red with white lettering. It was suggested to get a quote on cost of the sign and Council will vote at the Sept. 11 meeting to approve.

Betty Figels presented her findings on the purchase of a 14-foot lighted Christmas tree at the cost of \$1974.00 to be placed at a location within the borough limits. Tree color will be red.

Nathan Yoder presented cost of replacing the front social hall door with a Stanley storefront type door with an automatic open with a push pad but no digital access. Price of materials and labor would be \$5365.00. Nathan will firm up the final costs and present at the 9/11 meeting for a vote. Nathan also suggested a locksmith be hired to change all locks and get new keys and have a key sign-out/return sheet. ARPA money will be used on this project.

Nathan also suggested the hallway be cleared out of any objects and the door be removed for easy access to the restroom area prior to election day.

Nathan also suggests that some improvements need to be addressed with the restrooms that would include removing stall barriers, adding handicap bars and repainting of the walls.

STREETS/HIGHWAY:

Pat Betz informed council that Melvin Betz will accept our leaves for dumping on his property. Council requested an agreement between Betz and the borough should be created and signed by both parties.

Jeremy LeBarron reported that ditch work is nearly completed and that Bill Moore will be on site 8/29 to finish the project work. There is still an issue of the remainder of the ditch area not the responsibility of the borough but that of Norfolk Southeran Railroad.

CODE ENFORCEMENT/ORDINANCES:

Code Inc. was informed that one permit violator has not requested/paid for a permit.

MEETINGS:

COG: **Community Hall** **TCC** **Fire Dept.** **Carnival**

Sept. 19

Sept. 19

Oct.

Sept. 14

Sept. 18

OLD BUSINESS:

No response to our legal notices in newspaper. Council suggests secretary reach out to several area townships to see who they may use.

NEW BUSINESS:

The Ordinance Committee of Paul Franke, Christina Mensch, Betty Figels and Ben Gilbert will begin meeting to define Mayoral procedures and present to council for approve in the near future.

MAYOR:

EMERGENCY MGT:

GRANTS:

Grant 26-16 completed and funds will be received in 4-6 weeks.

Grant 25-111 paperwork will be uploaded unto the DCNR site and final approve for payment will be requested.

Multi-Modal Grant –Received email from Devin Gray that upon initial review the application looks good.

CARNIVAL:

Augustfest was a success.

PERSONNEL:

ADJOURNMENT:

A motion to go into executive session was made and regular meeting was adjourned at 7:59pm.

Reconvene meeting at 8:19 with the motion made by Nathan Yoder and seconded by Betty Figels. Motion carried.

Motion to adjourn was made by Betty Figels and seconded by Adam Kocher at 8:19 pm. Moton carried.

Next meeting Monday, September 11, 2023 at 7:00 p.m. Municipal Building

Respectfully Submitted by,
Mileta Joe, Secretary