

**TURBOTVILLE BOROUGH COUNCIL  
WORK SESSION MEETING MINUTES  
Sept. 25, 2023**

**OPENING:**

**COUNCIL PRESENT:** Christina Mensch, Pat Betz, Nathan Yoder, Paul Franke and Betty Figels

**ABSENT:** Steve Snyder and Adam Kocher

**OTHERS:** Mileta Joe, Secretary and Jeremy LeBarron, Maintenance Supervisor

**VISITORS:** Carol High of Penn Strategies

**PRESENTATION:**

Carol High of Penn Strategies presented information on grant writing through Penn Strategies and a question-and-answer period was held for council members to ask questions.

Council will have committees of Streets and Equip/Bldgs./Recreation create a small list of possible projects and turn into Grants/Projects committee to review and give to secretary to present at October Work Session meeting.

Council agreed that Penn Strategies is a good fit as they work closely with Penn Core our selected engineering firm.

**SECRETARY/TREASURER:**

Minutes of Sept. 11 were reviewed and vote will be Oct. 2<sup>nd</sup>.

Secretary reported that Quickbooks will start costing \$550 annually beginning May 2024. Secretary was advised to check into a non-profit possibility and perhaps Adam Kocher could assist in this process.

**FINANCIAL**

Financial Reports & Balances as of 9/22/23 was reviewed and will vote at next meeting.

The bills as of 9/22/23 were reviewed and will vote next meeting.

A motion to accept the proposal of Herring, Roll and Solomon for auditing services was made by Betty Figels and seconded by Pat Betz. Motion carried.

**CORRESPONDENCE:**

**SOLICITOR'S REPORT:**

**COMMITTEE REPORTS: Progress Reports**

**MAINTENANCE:**

**EQUIPMENT, BUILDINGS & RECREATION:**

Nathan Yoder reported that ideas on bathroom repairs will be discussed in the near future.

Nathan Yoder, presented the final cost for exterior ADA Stanley alu. storefront style door with insulated glass, dead bolt, push pad inside/outside installed would be at the cost of \$5,365.00. Borough would be responsible for cutting the current door out and prepare opening for new door and Stanley would install the actual door.

A motion was made by Nathan Yoder to accept the bid and use APRA funds. Motion was seconded by Betty Figels. Motion carried.

Council agreed for Jeremy to mount the playground rules sign on the fence beside the gate.

**STREETS/HIGHWAY:**

Leaf agreement to be signed by Melvin Betz with Turbotville Borough for leaf dumping on his property.

**CODE ENFORCEMENT/ORDINANCES:**

**MEETINGS:**

|             |                       |            |                   |                 |
|-------------|-----------------------|------------|-------------------|-----------------|
| <b>COG:</b> | <b>Community Hall</b> | <b>TCC</b> | <b>Fire Dept.</b> | <b>Carnival</b> |
| Oct. 17     | Oct. 17               | Oct. 4     | Oct. 12           | Oct. 16         |

**OLD BUSINESS:**

Jeremy Lebaron reported that following a meeting with Lynn Watson that his request to continue the roadway at Queen St. to his property would be agreeable and Mr. Watson would personally fund the project himself.

Jeremy reported on the meeting with Steven Keyes regarding driveway erosion and what could be done. In the spring borough placed Riverstone to assist with water runoff. With the amount of rain received this summer, stones have washed out. Possible solution is to place a catch basin above Keyes property that would tie into the underground pipe to alleviate this problem. Cost would be approx. \$1100.00. Council requested Jeremy get prices for the project and present at the Oct. 2<sup>nd</sup> meeting.

**NEW BUSINESS:**

**MAYOR:**

**EMERGENCY MGT:**

**GRANTS:**

ARPA: All funds must be obligated by 12/31/24 and all funds used by 12/31/26.

Multi-Modal Grant – We should hear on the multimodal grant by November 2023 and borough received a letter of support for our multimodal request from Linda Schlegel-Culver and Michael Stender.

**CARNIVAL:**

**PERSONNEL:**

Council president, Christina Mensch requested an executive session at 8:06 p.m.

Council reconvened at 8:17 pm with a motion made by Nathan Yoder and seconded by Betty Figels.  
Motion carried.

**ADJOURNMENT:**

A motion to adjourn at 8:17 pm was made by Betty Figels and seconded by Paul Franke. Motion carried.

Next meeting Monday, October 2, 2023 at 7:00 p.m. Municipal Building

Respectfully Submitted by,  
Mileta Joe, Secretary