

**TURBOTVILLE BOROUGH COUNCIL
REGULAR MEETING MINUTES
September 12, 2022**

OPENING:

The meeting of Borough Council was called to order by President Christina Mensch leading the Pledge of Allegiance.

COUNCIL PRESENT:

Christina Mensch, Betty Figels, Adam Kocher, Paul Franke, Nathan Yoder and Pat Betz

ABSENT:

Steve Snyder

OTHERS:

Mayor Ben Gilbert, Donna Lynn, Tax Collector and Mileta Joe, secretary.

VISITORS:

Ryan Frenya of Penn Core Consulting, Tom Barrett, and Patty Black

PRESENTATION:

SECRETARY/TREASURER:

A motion was made by Betty Figels to accept the minutes of Aug. 1 & 29, 2022 and was seconded by Pat Betz, motion carried with Nathan Yoder abstaining.

FINANCIAL:

A motion was made by Nathan Yoder and seconded by Betty Figels to accept the financial report as of 9/8/22. Motion carried.

A motion was made by Nathan Yoder and seconded by Pat Betz to accept the billing invoices for payments. Motion carried.

A motion was made by Nathan Yoder to accept Rick Lowe audit services with the increase of \$1100.00 making the total fee of \$6600.00 for this year's audit. Nathan Yoder made the suggestion that around May of 2023 to place public bid for the auditing services.

CORRESPONDENCE:

The Turbotville Lion's Club will submit a letter of request (Sept. 26, 2022) to use the municipal building back parking lot for the making of their annual apple butter in late October, pending proof of liability insurance and the dates they are requesting to use the facility, water reimbursement and possible use of municipal building restrooms.

SOLICITOR’S REPORT:

COMMITTEE REPORTS:

MAINTENANCE:

Council member requested that maintenance remember to post the “no parking” signs in the handicapped area on Church St.

ORDINANCE COMMITTEE:

EQUIPMENT, BUILDINGS & RECREATION:

Council suggested maintenance check with the possibility of free use of Clark’s Ag Center skid steer on a Sunday and if Lewis Twp. has a skid steer for our use briefly.

Secretary gathered new copier/fax machine prices and handed them over to the committee of Betty Figels, Steve Snyder and Christina Mensch to review and report back at next meeting.

PLANNING/ZONING:

Borough is still in need of an individual to fill the position vacated by Lester Miller on the Zoning Hearing Board.

CODE ENFORCEMENT/ORDINANCES:

Two concerns regarding the properties of 244 Main St. and 226 Main St. will be addressed by the mayor upon receipt of an official complaint form(s) on each property.

MEETINGS:

COG:	Community Hall	TCC	Fire Dept.	Carnival
Oct. 18	Oct. 18	Oct. 5	Oct.13	Oct. 17

STREETS/HIGHWAY:

Maintenance reported they are working on crack seal work throughout the borough.

ORDINANCE COMMITTEE:

Committee continues to meet and have started to review the articles. This will be a slow process for a thorough review and later recommendations.

OLD BUSINESS:

Council needs to begin discussing tax increases as they begin the 2023 budget process.

Council will review and discuss the Northumberland County Act 167 Stormwater Management Ordinance and sign the resolution at the Oct. 3 meeting.

NEW BUSINESS:

MAYOR:

Council voted to appoint Mayor Ben Gilbert to represent the borough at all Fire Dept. meetings and advised borough secretary to forward letter to fire company of this appointment. Motion was made by Nathan Yoder and seconded by Betty Figels. Motion carried.

EMERGENCY MGT:

Council suggests that Harrison Hans develop an emergency plan for the town of Turbotville in case of any emergency and a copy should be kept on file at the office.

GRANTS:

Brief discussion on upcoming DCNR recreation and conservation grant program with applications due by Oct. 27. This type of grant only requires a 20% match with no cap on grant size.

Ryan Frenya of PennCore enlightened council of what needs to be completed prior to final inspections on both grant projects 25-111 & 26-161.

Grant 25-111 (playground) needs ground leveled off, fabric laid down, mulch applied, large rocks removed and DCNR project sign posted once fence is installed. Also required are copies of any change order paperwork, our green space area defined and what type of shrubs, trees, etc. will be placed and handicapped parking space stall made available. Fence work to begin next week.

26-161 (walking path) needs additional work before ready for any inspections.

Council was advised that grant projects need to be run by a certified individual, hold regularly scheduled inspections, copies of any change orders in writing and must include an "As Built" survey and final inspection by Wes Fahringer before funds will be released.

ARPA funds were received 9/12/22 in the amount of \$34,912.55.

SAM.gov renewal has been completed and final approval should be within ten business days.

Work is moving forward on the Multi Modal grant with Cheryl Delsite and the office of Linda Culver for the \$50,000 grant for funds to be used toward fencing and replacement slides.

CARNIVAL:

PERSONNEL:

ADJOURNMENT:

Next meeting, regular meeting is scheduled for Monday, September 26, 2022 at 7:00 p.m. Municipal Building

Respectfully submitted by,
Mileta Joe
Secretary/Treasurer