

**TURBOTVILLE BOROUGH COUNCIL  
WORK SESSION MEETING MINUTES  
December 19, 2022**

**OPENING:**

**COUNCIL PRESENT:**

President, Christina Mensch, Councilmembers: Adam Kocher, Steve Snyder, Paul Franke, Nathan Yoder and Betty Figels.

**ABSENT:**

Pat Betz.

**OTHERS:**

Mayor, Ben Gilbert, Donna Lynn, Tax Collector, Jeremy LeBarron, Maintenance and Mileta Joe, Secretary.

Donna Lynn requested permission to continue use of the social hall on the first and last Wednesday of the month for tax collection hours and to place the location on her 2023 tax forms that will be going out later. Council had no issue with continuing this arrangement.

Tom Barrett commended the borough workers for doing a great job and keeping the streets clean.

**VISITORS:**

Tom Barrett

**PRESENTATION:**

**SECRETARY/TREASURER:**

Reviewed minutes of Dec. 5, 2022.

**FINANCIAL**

Council reviewed Kilmer Insurance proposal and a motion was made by Steve Snyder to reduce the umbrella coverage from 5 million to 3 million and was seconded by Adam Kocher. Motion carried.

Nathan Yoder made a motion to pay all bills through the end of 2022 and motion was seconded by Adam Kocher. Motion carried.

Council decided not to take any action on Luke Moore unemployment compensation claim.

**CORRESPONDENCE:**

Northumberland County Board of Elections requested the use of the social hall for the special election being held Jan. 31, 2023. Council approved and secretary will contact the board.

**SOLICITOR'S REPORT:**

**COMMITTEE REPORTS: Progress Reports**

**MAINTENANCE:**

**EQUIPMENT, BUILDINGS & RECREATION:**

Christina Mensch contacted Jennifer Frees of Comcast regarding the damages to our Christmas lights last year. Borough never received payment for the damages. Frees will contact the sub-contractor and have them resend a check for the damages.

It was brought to the attention of Council that there are no first aid kits in the building or trucks. Nathan Yoder will check on the ones the construction company gets/uses and see if they will be applicable for the borough's use.

**PLANNING/ZONING:**

**STREETS/HIGHWAY:**

Jeremy LeBarron brought to Council's attention that we should be looking into Multi-Modal grants for roadwork. Council requested Jeremy look into these possibilities.

Also, Council has not heard back from Culver's office on the Multi-Modal grant we were applying for this summer to assist with various road repairs. Christina will follow-up with Cheryl Delsite on progress.

Steve Snyder brought up a question regarding if the well was ever capped that lies near the railroad tracks in Turbotville? This will be investigated.

**CODE ENFORCEMENT/ORDINANCES:**

Code Inc. has not responded to either email regarding a new contract between the Borough and code Inc. for 2023. Nathan will address this issue with Vic on Dec. 20, as he will see him on other business himself.

**MEETINGS:**

<b>COG:</b>	<b>Community Hall</b>	<b>TCC</b>	<b>Fire Dept.</b>	<b>Carnival</b>
Jan. 2023	Dec. 20	March 2023	Dec. 8	Dec. 19

**OLD BUSINESS:**

Note that the re-organization meeting date of Jan. 2024 was changed to Tuesday, Jan. 2, 2024.

**NEW BUSINESS:**

**MAYOR:**

Handled one complaint; attended Susquehanna Valley Visitor's Center breakfast; and declared one emergency proclamation on Dec. 14, weather related.

**EMERGENCY MGT:**

**ORDINANCES:**

**GRANTS:**

**CARNIVAL:**

No quote from John Kessler on electrical work at flagpole area.

**PERSONNEL:**

A motion was made by Nathan Yoder and seconded by Adam Kocher to go into executive session as 7:26 p.m., motion carried.

A motion to reconvene at 7:34 pm. Was made by Steve Snyder and seconded by Nathan Yoder.

A motion was made by Steve Snyder and seconded by Adam Kocher for the new pay scale is as follows: Jeremy LeBarron to \$19/hr.; Ben Gilbert to \$13.75/hr.; Mileta Joe to \$14.25/hr. and Diane Miller to \$15/hr. Motion carried.

Ben Gilbert declined the raise.

It was suggested to Ben Gilbert by Council to log separately any hours over the 20 hrs. per week that he donates to borough related work, so that in the future an accurate record of true hours worked would be helpful for any future hires.

Christina Mensch brought up to Council a five-part training session offered to borough secretaries would be beneficial to Mileta Joe and the cost would be \$150. A motion was made by Betty Figels and seconded by Steve Snyder to allow the secretary to take this course at borough expense.

**ADJOURNMENT:**

A motion to adjourn was made by Nathan Yoder and seconded by Adam Kocher, motion carried to adjourn at 7:40 p.m.

Next meeting Monday, Jan. 2, 2023 at 7:00 p.m. Municipal Building

Respectfully Submitted by  
Mileta Joe  
Secretary